



Northpine CID NPC

COMMUNITY | PEACE | GROWTH

Email: info@northpinecid.co.za
Tel: +27 81 502 2475

Reg No. 2017/224442/08
Established 2017

Notice is hereby given of the Annual General Meeting (AGM) of the Northpine CID that will take place on 14 October 2021 where the following items will be discussed:

Due to COVID-19 and the possibility of level changes, please refer to the website for further guidance on AGM meeting procedure.

AGENDA

1. Registration
2. Welcome & Apologies
3. Membership
 - 3.1 Resignations
 - 3.2 New members
4. Quorum to constitute a meeting
5. Previous AGM minutes
 - 5.1 Approval
 - 5.2 Matters arising
6. Chairman's Report
7. Feedback on operations 2020/21
8. Noting of Audited Financial Statements 2020/21
9. Approval of extension of the 5-year term Business Plan 2022- 2027
10. Budget
 - 10.1 Noting of additional surplus funds utilised in 2020/21 (approved by the Board)
 - 10.2 Approval of the budget for 2022/23
11. Approval of the implementation plan for 2022/23
12. Appointment of a Registered Auditor
13. Confirmation of Company Secretary



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14. Election of Board Members

15. General

16. Q & A

17. Adjournment

Please note the following:

The present Directors of the Northpine CID and their respective portfolios are:

Name	Current CID Portfolio
Beona Radcliffe	Urban Management
Emilea Stevens	Marketing
Jan Andreas	Safety and Security
Lindsay Schereka	Chairperson
Mark Smith	Finance

All stakeholders and interested parties are invited to attend, however, only owners registered as members of the company may vote.

- Per clause 11.9.2 of the Memorandum of Incorporation, no member who is in arrears with payment of the additional rate for more than 60 (sixty) days, shall be entitled to vote at an AGM for so long as s/he is so in arrears except if the member can prove that s/he is in a dispute or has entered into an appropriate payment arrangement with the City or can provide proof of payment.
- Owners wishing to apply for membership should do so via the website or by email. New membership applications should be received by 07 October 2021 (*one week before the meeting*) to be approved and accepted at a meeting of the Board of directors of the Northpine CID NPC prior to the AGM.
- Any member may appoint a Proxy to attend the meeting on his/her behalf. Forms of Proxy may be downloaded from the website or requested by email. The proxy form must be delivered to the offices of the Company no less than 24 hours prior to the advertised time of the start of the meeting, failing which it shall not be deemed to be valid.
- Enquiries should be addressed as far in advance as possible, by email as above or by letter to the registered office of the company. The Annual Financial Statements can be downloaded from the website.
- Clause 12.1.7 of the MOI states "As required by item 5(1)(b) of Schedule 1 to the Act, at least 1/3 (one third) of the directors shall resign every year at the AGM, but shall be eligible for re-election." Therefore, the following Directors: Emilea Stevens – Marketing Director will resign.
- Forms for nomination of directors may be downloaded from the website or be requested by email. These forms must be delivered to the offices of the Company no less than 7 clear days prior to the advertised time of the start of the meeting, failing which it shall not be deemed to be valid.



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The following documentation is available at the AGM and on the Northpine CID website at www.northpinecid.co.za :

- Membership list
- Advertisements, notice to members and CoR 36.2 form
- Minutes of previous AGM
- Agenda
- Audited AFS (Full set)
- Business Plan 2022-2027
- Implementation Plan 2022-2023
- Budget 2022-2023
- Membership application form
- Nomination as Director form
- Proxy Form