

Northpine City Improvement District

Members Meeting

MINUTES

10 October 2019

Northpine Primary School, Northpine



Agenda of Meeting

1. Registration
2. Welcome and Apologies
 - 2.1. Membership
 - 2.1.1 resignations
 - 2.1.2 new members
 - 2.2 Quorum to constitute meeting
3. Previous AGM minutes
 - 3.1 Approval
 - 3.2 Matters arising
4. Chairman's Report
5. Feedback on operations 2018-2019
6. Noting of Audited Financial Statements 2018-2019
7. Approval of budget 2020-2021
8. Approval of Implementation plan 2020-2021
9. Appointment of Auditors
10. Confirmation of Company Secretary
11. Election of board members
12. General
13. Q & A
14. Adjournment

Registration

As per attendance register attached.

Mr. Mark Smith opens up at 19h45 and informed residents that whilst the quorum has been counted Aldermann Grant Twigg will speak to the community regarding the upgrading of roads in Northpine.

Aldermann Grant Twigg welcomes all residents to the third AGM of the CID. Aldermann Grant Twigg informed that CoCT has had some complaints regarding the roads in Northpine in particular on Facebook. Aldermann Grant Twigg informed that he hopes that CoCT can prepare for the work to be done on the 11 November 2019; Councillor informed that CoCT will start with a whole host of re-sealing for Phase 1. Aldermann Grant Twigg informed all residents that this post has not be circulated on social media as yet, as he would like to make use of the CID as platform to get information to and from residents.

Aldermann Grant Twigg presented a map to all at the AGM and informed that the map along with the notice will be sent to the CID to inform residents. Aldermann Grant Twigg

informed that they will be starting on Old Paarl Road and the first half of Northpine will be done. Aldermann Grant Twigg informed that residents need to prepare so that there are no complaints regarding the tractors. The roads that will not be completed this year will be in Phase 2 and Aldermann Grant Twigg will seek budget for this to be completed as well. Aldermann Grant Twigg informed that majority of the roads will be done that are in dire need of repair, these roads have been identified. Mr. Van Nelson informed that Sunningdale is also a problem; Aldermann Grant Twigg informed that he is aware of Sunningdale that is a problem.

Aldermann Grant Twigg informed that the entrance that was beautified CoCT is currently in the process of getting the best design going to enhance the beautification started by the CID. A resident queried if Aldermann Grant Twigg can include the OK Minimarket area as there is no bus stop as the white poles are in the way. Aldermann Grant Twigg informed that there was a problem at the OK minimarket section and the poles were placed as a deterrent, Aldermann Grant Twigg informed that he will take a look at beautifying the OK area as well.

Aldermann Grant Twigg thanks all.

Mr. Mark Smith informed that the AGM can commence as there is a quorum and thanks all members and residents for their continued co-operation.

Welcome

Mr. Lindsay Schereka welcomes all residents and informed that he is disappointed in the turn-out of residents as there are over 2 000 households in Northpine, lots of complaints come through but residents do not attend meetings.

Mr. Lindsay Schereka hands over to Mr. Mark Smith.

Membership

Mr. Mark Smith informed that there were 7 new membership forms that were completed and accepted. One director that will be stepping down and that is Mr. Mark Smith.

Approval of previous members minutes

Mr. Mark Smith informed all members that the previous minutes of a meeting were uploaded onto the website and also presented. Mr. Mark Smith asked members if they can accept the previous minutes were accepted.

<u>Acceptance of Acceptance of previous members' minutes</u>
Mr. Henri Fortuin - Accepted
Mr. Keith Visagie - Seconded

Matters arising from previous members minutes

Mr. Henri Fortuin informed that the minutes of a previous meeting there was no attendance register attached. Mr. Mark Smith informed thanks Mr. Henri Fortuin and informed we need collaboration and working together.

Mr. Van Nelson queried the amount paid R 38 000 to Mr. Lindsay Schereka (Chairman of the CID). Mr. Mark Smith informed that was due to not having a manager a board, then appointed the Chairperson as acting director for the interim period until Manager was appointed. The full amount of R 38 000 was not paid to the Chairperson but a portion paid to Mr. Shaun Onverwacht. The paying of the Chairperson was purely a gest of good will.

Chairman's Report

Mr. Lindsay Schereka welcomed all residents to the third AGM of NCID. Mr. Lindsay Schereka noted that NCID office is run by a team of 5 directors and one Operational Manageress. Mr. Lindsay Schereka informed residents that the NCID realises that work will never be done and in order to improve service level results, constant evaluation and proactive actions are taken.

Mr. Lindsay Schereka informed residents with regards to the finances are all in order. The budget period for 2018/2019 has been spent as per the budget submission with slight deviations to the items budgeted which was approved by the CoCT finance department. Mr. Lindsay Schereka informed that we received a clear financial report for this period from the CoCT and our auditors – Haumann and Rodgers. Mr. Lindsay Schereka informed that a budget was compiled for 2020/2021 financial year that will be shared with the community to seek approval.

Mr. Lindsay Schereka informed that security is top of mind the CID continued with the roll-out of cameras in the side streets. Additional cameras were installed which brings the total to R 134 396.00 for the 2018/2019 financial year. As reported at the AGM last year the total amount of R 522 689.00 (R 110 893 donated was spent on cameras for 2017/2018 year) in total we have spent R 657 085.00 until the 30 June 2019. Mr. Lindsay Schereka informed residents that the control room is currently monitoring 51 cameras, with 8 License Plate Recognition and 42 Overview cameras. All our assets are depreciated over their useful life. Mr. Lindsay Schereka informed that the CID is still experiencing a very high non-payment culture. The total outstanding amount is R 481 256.69.

Mr. Lindsay Schereka informed residents that he asks all residents to play a part in combatting crime by being vigilant and report any suspicion to the control room. The NCID together with our service provider SJC are working tirelessly to create a safer community and an environment for families to live. Mr. Lindsay Schereka informed that all incidents are to be reported to the control room. The security compliment comprises of a manager, one controller, four public safety officers and one branded NCID vehicle.

Mr. Lindsay Schereka informed that the NCID does receive back-up from various Law Enforcement Agencies – SAPS, CoCT Law Enforcement. Mr. Lindsay Schereka informed that crime has since dropped since the establishing of the CID; requests have been sent to council for trees to be well-trimmed to facilitate effective camera monitoring. As stated in last year AGM the beautifying was placed on hold due to financial constraints, this current financial year the beautifying had started an amount of R 40 000.00 was spent on the initial layout and R 2 800.00 on maintaining it. Mr. Lindsay Schereka informed that the Northpine area is very challenging in terms of keeping it “clean”.

The monitoring of traffic congestions with unruly taxi behaviour and reported this to the Bloekombos, Wallacedene Taxi Association (Bloewata) with whom the NCID established a relationship. Representatives of the association have been monitoring the behaviour and working hard to change the behaviour of their drivers. Mr. Lindsay Schereka informed that the implementation plan for 2019/2020 was exceeded.

Mr. Lindsay Schereka thanks all board members for the time and effort put into operations, CoCT and residents.

Noting of Audited Financial Statements 2018/2019

Mr. Mark Smith reviewed the audit report which reflects the spending for the budget. Mr. Mark Smith informed that there are notes on the financial statements that one could follow. It was relayed to all attending the AGM that the audit report is available on the NCID website which has been approved by the auditors and CoCT. Mr. Mark Smith informed that the insurance covers all cameras, PC's and equipment as well as Directors liability.

Mr. Eddie Scott confirmed that it is indemnity for directors and public liability. A resident queried what informs the 15% increase in revenue. Mr. Joepie Joubert informed that it is an 8% increase and not a 15%. Mr. Joepie Joubert further explained that on the financial statements it was 2018/2019, then 2019/2020 and the current Audited financial statements 2020/2021 excludes the 3% that council retains but the budget includes the 3% CoCT keeps back for bad debt. It was explained that on the 5 year implementation and budget plan it is an 8% increase in terms of expenditure. Resident informed that he sees we made provision for 3% bad debts but in the last financial statements the amount outstanding is over R 600 000.00 are there and plans in place to use this money? Mr. Eddie Scott informed that 3% of the money is retained by City from the CID when the situation is reviewed at the end of September the auditors will review the CID arrears. The CID is still under and encourages residents to pay. Mr. Eddie Scott furthermore confirmed that the rate payers that do not pay their CID levy are not included into the budget. Mr. Shaun Onverwacht queried if the depreciation is just sitting in the account. Mr. Mark Smith informed that the depreciation funds are in the account but we cannot spend that money.

Mr. Henri Fortuin queried on the audited financial statements who donated the cameras? Mr. Mark Smith informed that last year AGM Garden Cities donated the R

110 000.00 minus VAT, Garden Cities paid the money directly to the supplier. Mr. Russel Patience queried the half a million that Northpine residents owe that is only the CID fee and how is it that residents can only pay what they want and not the CID levy? Mr. Eddie Scott informed that residents cannot stipulate what they want on their municipal bill. When the monthly municipal bill arrives and residents make a payment against it and the bill is R 800 but R 500 is only paid the R 500 that is paid, the system at CoCT has a pecking order so one cannot indicate what the money is for when making payment. The system looks after what is paid. The R 400 000.00 is purely the additional rate to fund the CID. Mr. Eddie Scott informed that the CoCT pays the CID on budget and not on what is collected. Mr. Eddie Scott informed that the arrears that are owed to the CoCT, CoCT will follow up and collect the money. Mr. Russel Patience informed what if for example residents stipulate they want to first pay the CID levy, Mr. Eddie Scott informed that they cannot do that Mr. Joepie Joubert informed that for example R 800.00 is owed but only R 500 .00 is paid and the R 500.00 only covers the water and the sewerage and the CID levy not paid the following month R 500.00 is paid once again the CID levy will then be taken off and then water and sewerage the oldest arrear will then be taken first.

Mr. Shaun Onverwacht informed that he sees there is a new cost for CCTV monitoring. Mr. Mark Smith informed that it is for monitoring of the License Plate Recognition (LPR). Mr. Shaun Onverwacht queried what happened to the set-up that was discussed to join with Vredeloof. Mr. Mark Smith informed that we have collaborated with Vredeloof CID and are using their infrastructure.

Acceptance of budget 2020/2021

Mr. Brian Lodewyk – Accepted

Mr. Leon Van Breda – Seconded

Approval of implementation plan 2019-2020

Mrs. Melissa Adriaanse informs all that the implementation plan is available online for residents to scrutinise. Mr. Shaun Onverwacht informed that he would like to know about the expectations, if there were any projects that were not achieved. Mr. Joepie Joubert informed that this is the implementation plan for 2020/2021 this is the new financial year implementation plan of activities of what NCID would like to achieve for the New Year. Resident informed if there is any way that NCID could inform residents of what was completed and what still has to be completed? Mr. Joepie Joubert and Mr. Mark Smith informed that the information requested has been relayed in Mr. Lindsay Schereka Chairperson report of the projects completed for 2018/2019. Mr. Eddie Scott informed that the implementation plan is what the NCID is going to do and how the NCID will measure themselves; every December/January the CoCT does a mid-year

review to assess the CID. CoCT monitors the implementation plan and informs the CID that they have met the targets set. Mr. Eddie Scott informed that the NCID spent the entire budget whereas some CID's did not spend the entire budget. Mr. Eddie Scott informed that the implementation plan sets out the different portfolios. Eddie Scott informed that in terms of the mid-year report we are moving towards an annual report, the Chairperson Report highlights certain details of projects completed whereas the annual report is much more comprehensive and covers each item line by line of projects completed, what was achieved, what was not achieved.

Mr. Henri Fortuin queried why there were no funds allocated to Social and beautifying for next financial year? Mrs. Jacqi Rolls informed that there is provision made under line item environmental upgrading. Mrs. Jacqi Rolls informed that due to the depreciation so much CoCT has informed that we needed to look at the possibility of leasing cameras as the NCID was never informed that there was an option of leasing the cameras. Going forward the NCID will not be spending so much on cameras NCID will lease.

Mr. Russel Patience queried if leasing includes insurance? Mrs. Jacqi Rolls informed that whether we lease or buy cameras we have to insure it ourselves. Mr. Anton Peacock queried if he was right in saying that the NCID cannot add more cameras? Mr. Mark Smith informed that we still have space on our screen for more cameras.

Mr. Charlton Jacobs informed that he regularly calls the control room as he lives in a hot spot and being so many cameras on a screen there is only one controller. Mr. Mark Smith informed that visibility becomes a deterrent. Mr. Russel Patience informed that he is not satisfied with the answers that he is getting when the NCID started was it started with arrears? Mr. Eddie Scott informed that when the CID was started there were no arrears and no money in the bank account, when it started on 01 July 2017 the R 400 000.00 in arrears was accumulated to the current amount showing. The red flag pointed out is that the arrears were growing.

Acceptance of Implementation plan

Mr. Russel Patience – Accepted

Mr. Henri Fortuin – Seconded

Appointment of Auditors

Mr. Mark Smith informed members that our auditors are Haumann and Rodgers has been our auditors in the first and second year.

Company Secretary

Mr. Mark Smith informed that last year AGM the NCID struggled to get a company secretary and would like to report that Mrs. Jacqi Rolls as company secretary.

Election of Board Members

Mr. William Swartbooi thanked all. Mr. William Swartbooi informed that in terms of the MOI and the process for board members to be elected they have to have the following requirements:

- A director is required to be a property owner in Northpine;
- His/Her municipal bill has to be in good standing;
- The office received the nomination before the 03 October 2019

Clause 11.9.2 in the MOI no member who is in arrears of the additional rate of no more than 60 days shall take no vote in the AGM. Mr. William Swartbooi informed that one nomination Bronwyn Dietrich has withdrawn her nomination so this nomination will not stand. Mark Smith currently finance director confirms and second Emilea Smith a resident of Northpine and is also in good standing of her account. There are three vacancies Marketing, Security and Finance positions will be discussed in a board meeting. Mr. William Swartbooi informed residents that are eligible to vote to please hold up there green card.

Acceptance of nomination as board members

18 members voted and agreed for Mark Smith and Emilea Smith to be present on the board.

Mr. Fred Jochems – Accepted

Mr. Brian Lodewyk - Seconded

General Q & A

Mr. Charlton Jacobs informed that he is not sure if the NCID and residents are aware that the surrounding residents in Cordega had received an email regarding the placing of a cell phone tower, he still feels that no one cares if the surrounding residents are safe or not. COCT what more can they do because they don't want the cell phone tower. Aldermann Grant Twigg informed that there was an application made for a cell phone tower and there was one objection which was dealt with and the cell phone tower will be taking place. Mr. Charlton Jacobs informed that he is not happy with the cell phone tower.

Mr. Charlton Jacobs informed that he did request at the walk through in Cordega for it to be cordoned off due to security, he did inform that he was informed that closing the section will not happen and this is making the value of property drop. Mr. Charlton Jacobs informed if the NCID cannot beautify Cordega at the church as well and place a pavement.

Mr. Charlton Jacobs informed that there is a pothole that has been there for 3 years in Cordega/Rosette way. Mr. Anton Peacock queried if there is any assistance that the CID can provide to the residents in Cordega the CID needs to drive this beautifying in Cordega. Aldermann Grant Twigg informed that everything is not the CID Problem, Mr,

Charlton Jacobs asked Aldermann Grant Twigg if they cannot do anything on the through way the question is who is going to take responsibility of the pathway.

Someone has to take responsibility of it. Alderman Grant Twigg informed that he will not close Cordega with a fence as when the fence is vandalised who will take responsibility of the fence we all need to be responsible as well. Mr. Mark Smith informed why is the parks being vandalised its behaviour.

Mr. Allister Williams informed that the roads have been touched up by the CoCT Amarella as the heavier trucks are causing damage to the road it was repaired but looks like the problem is starting again. Is there anything that can be done with regards to the trucks?

Mr. Allister Williams informed that he has complained about the noise at Dynotech in the Industrial area he had contacted law enforcement to no avail. He then contacted SAPS Kraaifontein who then referred him to SAPS Brackenfell who in turn informed that they can issue a warning but further more nothing can be done as Mr. Allister Williams stays out of their boundary. Is there a solution? Aldermann Grant Twigg informed that he will be contacting the relevant law enforcement officials in this regard and keep Mr. Allister Williams updated.

Mr. Henri Fortuin informed that he has been in Northpine for 30 years informed that you cannot rely on people have to plan for the worst and hope for the best. MOI on the website states anybody that is a property owner qualifies to be a member but Mr. William Swartbooi stated that in the MOI it states that a property owner qualifies to be a member if the CID Levy is paid. Mr. Eddie Scott informed that when the CID was established the legal process those are exempt cannot qualify to be on the board and cannot be a member Mr. Eddie Scott informed that it is not stated with such in the MOI which was communicated at the very first AGM and the MOI was rewritten along with the policy and the by-law which will be sent to all CID's.

Mr. Shaun Onverwacht COIDA only covers the employee of the CID furthermore Mr. Shaun Onverwacht informed that lights need to be placed on the bicycles that the Public Safety Officers drive to make them visible.

Mr. Mark Smith thanks all residents and invites the residents to view the website and thanks CoCT and Aldermann Grant Twigg

Meeting adjourned 21h53