



Northpine CID NPC

COMMUNITY | PEACE | GROWTH

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Reg No. 2017/224442/08
Established 2017

Notice is hereby given of the Annual General Meeting (AGM) of the Northpine CID that will take place on 10 October 2019 at the Northpine Primary School where the following items will be discussed:

AGENDA

1. Registration
2. Welcome & Apologies
 - 2.1 Membership
 - 2.1.1 resignations
 - 2.1.2 new members
 - 2.2 Quorum to constitute a meeting
3. Previous AGM minutes
 - 3.1 Approval
 - 3.2 Matters arising
4. Chairman's Report
5. Feedback on operations 2018-19
6. Noting of Audited Financial Statements 2018-19
7. Approval of budget 2020-21
8. Approval of implementation plan 2020-21
9. Appointment of auditors
- 11 Confirmation of Company secretary
- 12 Election of Board Members
- 13 General
- 14 Q & A
- 14 Adjournment

Please note the following:

The present Directors of the Northpine City Improvement District and their respective portfolios are:

Name	Current SRA Portfolio
Beona Radcliffe	Urban Management and Marketing
Elbiena Diedericks	Social Development
Lindsay Schereka	Chairperson
Mark Smith	Finance and Marketing
Owen Kiewietz	Vice Chairperson

All stakeholders and interested parties are invited to attend, however, only owners registered as members of the company may vote.

- Per clause 11.9.2 of the Memorandum of Incorporation, no member who is in arrears with payment of the additional rate for more than 60 (sixty) days, shall be entitled to vote at an AGM for so long as s/he is so in arrears except if the member can prove that s/he is in a dispute or has entered into an appropriate payment arrangement with the City or can provide proof of payment.
- Owners wishing to apply for membership should do so via the website or by email. New membership applications should be received by 03 October 2019 (*one week before the meeting*) to be approved and accepted at a meeting of the Board of directors of the Northpine City Improvement District NPC prior to the AGM.
- Any member may appoint a Proxy to attend the meeting on his/her behalf. Forms of Proxy may be downloaded from the website or requested by email. The proxy form must be delivered to the offices of the Company no less than 24 hours prior to the advertised time of the start of the meeting, failing which it shall not be deemed to be valid.
- Enquiries should be addressed as far in advance as possible, by email as above or by letter to the registered office of the company. The Annual Financial Statements can be downloaded from the website.
- Clause 12.1.7 of the MOI states "As required by item 5(1)(b) of Schedule 1 to the Act, at least 1/3 (one third) of the directors shall resign every year at the AGM, but shall be eligible for re-election." Therefore, the following Directors: Mark Smith (Finance and Marketing) will resign. They have made themselves available for re-election as directors. Forms for nomination of directors may be downloaded from the website or be requested by email. These forms must be delivered to the offices of the Company no less than 7 clear days prior to the advertised time of the start of the meeting, failing which it shall not be deemed to be valid.
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The following documentation is available at the AGM and on the Northpine City Improvement District website at www.northpinecid.co.za:

- Membership list
- Advertisements, notice to members and CoR 36.2 form
- Minutes of previous AGM
- Agenda
- Audited AFS (Full set)
- Implementation Plan 2020-2021
- Budget 2020-2021
- Membership application form
- Nomination as Director form
- Proxy Form